

# APPLICATION AND PERMIT

to construct, operate, maintain, use and/or  
remove within a county road right-of-way

## ROAD COMMISSION USE ONLY

CRA100 3/05

Permit Number \_\_\_\_\_

Issuance Date \_\_\_\_\_

New/Annual \_\_\_\_\_

BOARD OF COUNTY ROAD COMMISSIONERS of ALLEGAN County, Michigan

ADDRESS: 1308 Lincoln Road, Allegan, MI 49010-9762

PHONE: (269)673-2184 FAX (269)673-5922

EMAIL: [rcraig@alleganroads.org](mailto:rcraig@alleganroads.org)

If applicant hires a contractor to perform the work, BOTH must complete this form and BOTH assume responsibility for the provisions of this Application and Permit.

APPLICANT	CONTRACTOR
Name: _____	Name: _____
Mailing Address: _____ _____	Mailing Address: _____ _____
Telephone No: _____	Telephone No: _____
Email address: _____	Email address: _____

Applicant's Signature: _____	Applicant's Signature: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

FINANCIAL REQUIREMENTS	ATTACHMENTS REQUIRED
Application Fee \$ _____	Plans and Specs _____
Permit Fee \$ _____	Bond _____
Est Inspect Fee \$ _____	Proof of Insurance _____ _____ Yes _____ No
Bond \$ _____	P.I. \$ _____ P.D. \$ _____
Deposit \$ _____	Other _____
Other \$ _____	
To Be Billed \$ _____	
Receipt Number _____	
Dated _____	

## APPLICATION

Applicant and/or Contractor Request a Permit for the purpose indicated in the attached plans and specifications at the following location:

CITY \_\_\_\_\_/or TOWNSHIP \_\_\_\_\_ SECTION \_\_\_\_\_  
NAME OF ROAD \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_ for a period beginning  
\_\_\_\_\_ and ending \_\_\_\_\_ and agrees to the terms of the permit.

## PERMIT

A permit is granted in accordance with the foregoing application for the period stated above subject to the following terms agreed to by the Permit Holder. **When Applicant hires a Contractor, the "Permit Holder" is the Applicant and the Contractor.**

RECOMMENDED FOR ISSUANCE:

Investigator \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

BOARD OF COUNTY ROAD COMMISSIONERS  
ALLEGAN COUNTY, MICHIGAN

By \_\_\_\_\_

1. **Specifications.** All work performed under this permit must be done in accordance with the plans, specifications, maps, and Statements filed with the Commission and must comply with the Commission's current requirements and specifications on file at its offices and M.D.O.T. specifications.
2. **Fees and Costs.** Permit Holder shall be responsible for all fees incurred by the Commission in connection with this permit and shall deposit estimated fees and costs as determined by the Commission, at the time the permit is issued.
3. **Bond.** Permit Holder shall provide a cash deposit, letter of credit, or bond in a form and amount acceptable to the Commission at the time permit is issued.
4. **Insurance.** Permit Holder shall furnish proof of liability and property damage insurance in the amount stated on this permit naming the Commission as an insured. Such insurance shall cover a period not less than the term of this permit and shall provide that it cannot be cancelled without ten (10) days advance written notice by certified mail with return receipt required to the Commission.
5. **Indemnification.** Permit Holder shall hold harmless and indemnify and keep indemnified the Commission, its officers and employees from all claims, suits, and judgments to which the Commission, its officers, or employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the Commission, arising out of the work under this permit, or in connection with work not authorized by this permit, or resulting from failure to comply with the terms of this permit, or arising out of the continued existence of the work products which is the subject of this permit.
6. **Miss Dig.** The Permit Holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. CALL MISS DIG AT (800)482-7171 AT LEAST TWO (2) FULL WORKING DAYS, BUT NOT MORE THAN TWENTY ONE (21) CALENDAR DAYS, BEFORE YOU START WORK. Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
7. **Notification of Start and Completion of Work.** Permit Holder must notify the Commission at least 48 hours before starting work and must notify the Commission when work is completed.
8. **Time Restrictions.** All work shall be performed Mondays through Fridays between 8:00 a.m. and 5:00 p.m. unless written approval is obtained from the Commission, and work shall be performed only during the period set forth in this permit. No work will be allowed between November 15 and March 31.
9. **Safety.** Permit Holder agrees to work under this permit in a safe manner and to keep the area affected by this permit in a safe condition until the work is completed. All work site conditions shall comply with Michigan Manual of Uniform Traffic Control Devices.
10. **Restoration and Repair of Road.** Permit Holder agrees to restore the road and right-of-way to a condition equal to or better than its condition before the work began; and to repair any damage to the road right-of-way which is the result of the facility whenever it occurs or appears.
11. **Limitations of Permit.** This permit does not relieve Permit Holder from meeting other applicable laws and regulations of other agencies. Permit Holder is responsible for obtaining additional permits or releases which may be required in connections with this work from other governmental agencies, public utilities, corporations and individuals, including property owners. Permission may be required from the adjoining property owners.
12. **Revocation of Permit.** The permit may be suspended or revoked at will, and the Permit Holder shall surrender this permit and alter, relocate, or remove its facilities at its expense at the request of the Commission.
13. **Violation of Permit.** This permit shall become immediately null and void if Permit Holder violate the terms of this permit, and the Commission may require immediate removal of Permit Holder's facilities, or the Commission may remove them without notice at Permit Holder's expense.
14. **Assignability.** This permit may not be assigned without the prior approval of the Commission. If approval is granted, the assignor shall remain liable and the assignee shall be bound by all the term of this permit.
15. This permit is subject to supplemental specifications on file with the Road Commission and Act 200 of Public Acts of 1969.